



Erasmus+



UNIVERSITY
GORGASALI

Information for outgoing students

The Erasmus+ Student Mobility programme enables Tbilisi Teaching University Gorgasali students to study at a partner institution within the EU (and some specified institutions outside the EU).

Please note, the Tbilisi Teaching University Gorgasali is currently working toward establishing institutional partnerships, and not all institutions within the Erasmus+ programme are available to accept Tbilisi Teaching University Gorgasali students. A full list of partner universities and possible study courses is available through our International Office. Please contact your Faculty Erasmus Coordinator (FEC) to ask what is available.

The Erasmus+ Student Mobility programme is a brilliant opportunity to:

- enhance your CV - stand out in the European graduate recruitment market
- become immersed in a different culture
- make new friends
- improve your language skills

If you want to take part, you will be expected to:

- undertake sufficient research into the host institution to assure yourself in the appropriateness of the exchange
- source your own accommodation whilst studying abroad.

If your application to study abroad is successful, you will receive a limited amount of funding to help toward travel, accommodation and living expenses. Nonetheless, all students must be aware that some of their own personal funding may also be required.

How to take part in the Erasmus+ programme

Once you have decided to take part, you will need to make sure the modules the institution offers directly compliments with your own degree course at Tbilisi Teaching University Gorgasali . In other words, the subject area of every module taken at the European partner institution will have to correspond with the academic degree content you are currently studying at Tbilisi Teaching University Gorgasali. Your Faculty Erasmus Coordinator (FEC) will be able to provide guidance.

There are **five key stages** students have to complete in order to become a Tbilisi Teaching University Gorgasali Erasmus+ exchange student.

1. Read the Tbilisi Teaching University Gorgasali Erasmus+ Student Applicant Criteria available from the International Office to see the kind of qualities we are looking for in our applicants.
2. Send an email to your Faculty Erasmus Coordinator explaining the reasons why you wish to embark on the Erasmus programme. Attach to that email your CV and personal statement.
3. If you are accepted, you must then complete the Learning Agreement with your Faculty Erasmus

Coordinator (FEC). This will then need to be signed off by both the host institution and the Tbilisi Teaching University Gorgasali Institutional Erasmus Coordinator.

4. After completing stage three, you must fill in the Grant Agreement and then contact the Finance department to arrange an appointment. At your appointment, a member of the Finance department will need to authorize the Grant Agreement, and will also guide you through a necessary risk assessment form.
5. Once you have both your Learning Agreement and Grant Agreement completed and authorized, you will then need to ensure you have planned out all other elements of your trip (accommodation, travel, visas etc.).

It is also highly advisable for all student applicants to familiarize themselves with the [Erasmus+ Student Charter](#).

Faculty Erasmus Coordinator (FEC) Contacts:

The International Office will introduce you to your **Faculty Erasmus Coordinator (FEC)**.